

**North Florida Water Utilities Authority**

**July 30, 2025 09:30 AM**

**The North Florida Water Utilities Authority (NFWUA) met in a scheduled meeting at the Duval Place Executive Conference Room-971 West Duval Street Lake City, Fl. 32055. The meeting was opened with prayer and the Pledge of Allegiance to the Flag of the United States of America followed.**

**Board Attendance:**

**Chairman, Commissioner Rocky Ford**

**Vice-Chairman, Commissioner Franklin White**

**Board Member, Commissioner Timothy Murphy**

**Board Member, Commissioner Leo Mobley**

**Others in Attendance:**

County Manager, David Kraus

Suwannee County Manager, Greg Scott

NFWUA Attorney, Grady Williams

Executive Director, Shannon Roberts

Suwannee County Attorney, Adam Morrison

Columbia County Attorney, Joel Foreman

Assistant County Manager, Kevin Kirby

IT Specialist Director, Todd Manning

Deputy Clerk, Tricia Carter

Deputy Clerk, Melissa Williams

Additions and Deletions: none

#### Approval of Agenda

MOTION by Commissioner, Franklin White to approve agenda. SECOND by Commissioner, Timothy Murphy. The motion carried unanimously.

#### Public Comment

The following Citizens offered public comment:

- Stew Lilker

#### Discussion and Actions:

1. Approval of Minutes:

July 2, 2025

MOTION by Commissioner, Timothy Murphy to approve the minutes from July 2<sup>nd</sup> 2025 for the NFWUA meeting. SECOND by Commissioner, Franklin White. The motion carried unanimously.

2. Bills & Vouchers:

Please see the attached bill and vouchers dated for 06/25/2025-07/23/2025 in the amount of \$56,650.05.

MOTION by Commissioner, Timothy Murphy to approve the payment of bill and vouchers in the amount of \$56,650.05. SECOND by Commissioner, Franklin White. The motion carried unanimously.

3. Interlocal Agreement for NFWUA O & M Services (with attachments)

Executive Director, Shannon Roberts brought additional attachments which are exhibits listed as (A, B, C,).

NFWUA Attorney Grady Williams and Columbia County Attorney Joel Foreman spoke about this being a 5-year agreement.

County Manager, David Kraus stated they will need an agreement with Columbia County to have the billing done on the Columbia County server.

Executive Director, Shannon Roberts stated that he has a meeting on Thursday 07/31/2025 in regards to this issue.

Suwannee County Attorney, Adam Morrison made a comment about not spending the money to make sure that this agreement does work.

Columbia County Attorney, Joel Foreman stated that everything that is done on this Interlocal Agreement can be reversed.

Chairman, Rocky Ford and Commissioner Timothy Murphy Spoke about the IT issues and the security issues.

IT Specialist Director, Todd Manning stated that the solution would be a on site server and software and move everything to a cloud version. Todd Manning stated that it will not take place before 10/01/2025 and the cost will be per customer.

Executive Director, Shannon Roberts asked about the price of the cloud version and they should have the price by August 4<sup>th</sup> 2025.

Discussion ensued about # 5,11,12, and # 13 on the Interlocal Agreement. Chairman, Rocky Ford, Commissioner, Timothy Murphy, Executive Director, Shannon Roberts, Assistant County Manager, Kevin Kirby, County Attorney, Joel Foreman, Suwannee County Attorney Adam Morrison and Suwannee County Manager, Greg Scott all commented in the discussion.

Columbia County Attorney, Joel Foreman addressed the concern of County Commissioner Timothy Murphy about # 11 on the Interlocal Agreement. Columbia County Attorney, Joel Foreman stated that the NFWUA will address the issue first and then let everyone know what the expectation are and can make more agreements as needed.

Discussion was ensued.

MOTION by Commissioner, Franklin White approved the Interlocal Agreement for NFWUA O & M services. SECOND by Commissioner, Leo Mobley. The motion was carried unanimously.

4. Interlocal Agreement for NFWUA Grant Management Services- NFWUA Attorney, Grady Williams And Columbia County Attorney Joel Foreman

Grady Williams asked Columbia County to act as the bank to front the money and then get reimbursed from the grants

Discussion was ensued.

MOTION by Commissioner Timothy Murphy to approve Interlocal Agreement for Grant Management services. SECOND by Commissioner Leo Mobley. The motion was carried unanimously.

5. Presentation from Michael Grissom – Lobbyist Services:

Lobbyist Michael Grissom is requesting for Andy Palmer and himself to be hired as a lobbyist for the NFWUA board. He is asking for a fee of \$ 5000.00 a month to be split between Andy Palmer and himself. He stated that he will get a proposal ready and bring it back before the board.

6. Confirmation of Public hearing for Final Budget Approval:

NFWUA Attorney Grady Williams added the date for the Public Hearing for the NFWUA meeting. The date will be September 3<sup>rd</sup>, 2025 @ 09:30 AM for the Public Meeting and will be followed by the regular scheduled monthly meeting in Live Oak Florida. The NFWUA board is in agreement.

7. Powell & Associates Accounting Services Agreement:

NFWUA Attorney, Grady White stated that he was looking for the board's approval for this agreement.

- The following Citizen asked a question on this agreement.
- Stew Lilker

Discussion ensued.

MOTION by Commissioner, Timothy Murphy to approve the Powell & Associates Accounting Services Agreement. SECOND by Commissioner, Franklin White. The motion was carried unanimously.

8. Customer Breakdown- Update

Executive Director, Shannon Roberts completed the analysis.

9. Suwannee County Budget Workshop dates:

Executive Director, Shannon Roberts confirmed that the Suwannee County Budget Workshop dates are on August 5<sup>th</sup> 2025 and August 6<sup>th</sup> 2025.

10. Fort White Meeting Update:

County Manager, David Kraus and Executive Director Shannon Roberts attended the Fort White Meeting:

- On Thursday they will have a workshop on utilities.
- They did inform them that operations are being transferred from the County to the North Florida Waters Utilities Authority
- Executive Director Shannon Roberts stated that they were concerned with the Ellisville and Fort White construction and when it would be completed.

11. FDEP Grant Application for generators:

Executive Director, Shannon Roberts offered an update on the grants for the new generators.

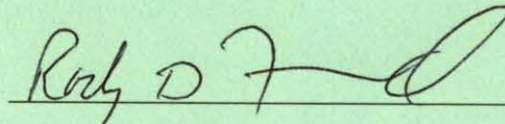
Board Comments: There were no Board comments.

**Open Public Comments: None**

Adjournment:

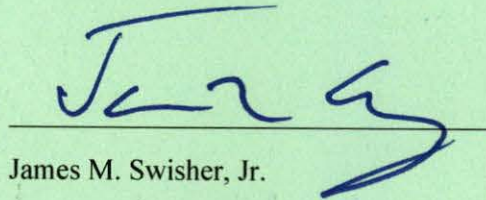
There being no further business, meeting was adjourned at 11:18 AM.

ATTEST:

A handwritten signature in blue ink, appearing to read "Rocky Ford", written over a horizontal line.

Rocky Ford, Chairman

Columbia County Commissioner

A handwritten signature in blue ink, appearing to read "James M. Swisher, Jr.", written over a horizontal line.

James M. Swisher, Jr.

Clerk of Court & County Comptroller